

Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



BOARD OF TRUSTEES

WORK SESSION

6:00 PM, MAY 3, 2018

BOARD ROOM

GORDON M. ANDERSON LEADERSHIP CENTER

16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090

MINUTES

I. Call to Order

President Rhonda Newhouse called the Work Session of the Spring Independent School District Board of Trustees to order at 6:01 PM on May 3, 2018, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Rhonda Newhouse, President
Jana Gonzales, Vice President
Donald Davis, Secretary
Justine Durant, Assistant Secretary (arrived at 6:05 PM)
Dr. Deborah Jensen
Chris Bell
Winford Adams, Jr.

Members Absent:

Others Present:

Rodney Watson, Superintendent of Schools
Victor Mitchell, Chief of Police
Julie Hill, Chief of Staff
Lupita Hinojosa, Chief of School Leadership and Student Support Services
Lauren Topek, Chief of Curriculum, Instruction and Assessment
Mark Miranda, Chief Operations Officer
Deeone McKeithan, Chief Human Resources Officer
Ann Westbrook, Chief Financial Officer
Tiffany Dunne-Oldfield, Chief Communications Officer
Jeremy Binkley, Legal Officer
Jason Sheffer, Director of Board Services

II. Minutes from Prior Meetings

A. The Board reviewed the Minutes from the following meetings:

1. April 12, 2018 Board Work Session
2. April 17, 2018 Regular Board Meeting

III. Opening Remarks

A. Superintendent of Schools

Dr. Rodney Watson highlighted the presentations that would follow on the agenda including a presentation by the Superintendent's Student Advisory Group on their Student Groups Taste Testing Report. In addition, he highlighted the 2017-2018 School Quality Survey presentation, the School Health Advisory Council 2017-2018 Annual Report, the 2018-2019 Budget Discussion, and the two monthly recurring presentations on Curriculum and Attendance that would follow on the agenda. Dr. Watson concluded his remarks by reminding the audience that at the Regular Meeting of the Board of Trustees on May 8th, Spring ISD would be celebrating the recognition and wonderful accomplishments of our students.

IV. Recognitions

A. Spotlight

Chief Lauren Topek presented the May Spotlight, Asian/Pacific American Heritage Month, a celebration of Asian and Pacific Islanders in the United States. The month of May was chosen to commemorate the immigration of the first Japanese to the United States on May 7, 1843, and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869. The Wells Middle School Choir performed a celebratory song in honor of Asian/Pacific American Heritage Month.

V. Presentations

A. Superintendent's Student Groups Taste Testing Report

The Superintendent invited several students to share their recent experience where they met with members of Child Nutrition Services to provide feedback on the food served, were given information on the nutritional guidelines, and had an opportunity to taste test proposed food items for the 2018-2019 school year. Chief Julie Hill introduced the student presenters James Rodgers, Tatyanna Penrice, Jesus Vidales, Jamareon Mack, and Cameron Smith who shared their feedback and experiences. Shelly Copeland, Director of Child Nutrition, thanked the students for their feedback and discussed some of the food items that the students tested as well as new items that will soon be introduced.

B. 2017-18 School Quality Survey Results

Chief Dunne-Oldfield introduced Shelby McIntosh, Ph.D., Vice President of Client Success at K12 Insight to provide the Board an overview of Spring ISD's 2017-18 School Quality Survey results as well as year-over-year comparisons to our 2015-16 and 2016-17 survey results.

C. School Health Advisory Council (SHAC) 2017-2018 Annual Report

Chief Lupita Hinojosa introduced SHAC Co-Chairs Claudia Curda (parent) and Denise Zimmermann (Director of Guidance and Counseling) who presented the SHAC 2017-2018 Annual Report. The presentation included the 2017-2018 focus on family engagement, the supported programs and mental health and nutrition.

D. 2018-2019 Budget Discussion

Chief Ann Westbrook presented information regarding the development of the 2018-2019 budget. The presentation included budget priorities, the Harris County estimated taxable values, a comparison of local school district's 2018 certified estimates of taxable values, and a snapshot of the preliminary budget.

E. 2017-2018 Curriculum Update

Chief Lauren Topek presented the Board an update on the district's curriculum. The presentation included a summary of Spring ISD's complete curriculum including units of

study, pacing calendars, curriculum maps, and scripted lessons. Chief Topek showed curriculum document examples and demonstrated how teachers, instructional leaders, and district senior leadership can access these documents in Eduphoria.

President Newhouse recessed the meeting for a short break at 9:13 PM.

President Newhouse reconvened the meeting at 9:28 PM.

F. EVERY day counts. Attendance Matters – Spring Independent School District's Attendance Initiative

Chief Lupita Hinojosa presented the Board an update on the district's attendance rate, enrollment, and a comparison of last year versus current year homeless rates.

VI. Chief of Staff

A. Second Reading of Proposed Revisions to Board Policy DFBB(LOCAL) – TERM CONTRACTS NONRENEWAL

Chief Julie Hill presented the second reading of proposed revisions to Board Policy DFBB(LOCAL).

B. Second Reading of TASB Proposed Revisions to Board Policy BBA(LOCAL) – BOARD MEMBERS –ELIGIBILITY/QUALIFICATIONS

Chief Julie Hill presented the second reading of proposed revisions to Board Policy BBA(LOCAL).

C. Second Reading of TASB Local Update 110 - Proposed Revisions Affecting the Following Board Policies

Chief Julie Hill presented the second reading of Local Policies revised in TASB Update 110.

1. BBB(LOCAL)
2. BBBA(LOCAL)
3. BBBD(LOCAL)

VII. Chief Operations Officer

A. Approval of Construction Costs for the New Roberson Middle School (Guaranteed Maximum Price Bid Package 2)

Chief Mark Miranda presented information regarding the construction costs and related budgets, comprised of the guaranteed maximum price (GMP) proposal for the New Roberson Middle School Bid Package 2. The initial GMP for site work, utilities, and roadway improvements, with allowances for foundation and structural steel was approved at the March 2018 Board Meeting.

B. Middle School #8 Bid Package 1, Initial Guaranteed Maximum Price

Chief Mark Miranda presented information regarding the initial Guaranteed Maximum Price (GMP) for Middle School #8. The initial GMP covers the budget for site work and utilities. The final budget will be presented to the Board with the final GMP.

VIII. Chief Human Resources Officer

A. 2018-2019 Work Calendar

Chief Deeone McKeithan presented information regarding 2018-2019 Work Calendar.

IX. Chief of School Leadership and Student Support Services

A. Harris County Department of Education Academic and Behavior School (HCDE-ABS) Contract

Chief Lupita Hinojosa presented information regarding the Harris County Department of

Education Academic and Behavior School (HCDE-ABS) Contract for the 2018-2019 academic year. The Harris County Department of Education Academic and Behavior School (HCDE-ABS) program provides services to ten of Spring ISD's most significantly challenged students who exhibit behavior difficulties beyond what can be safely addressed on our general education campuses. Trustee Adams asked that this item be removed from the consent agenda of the May 8, 2018 Board of Trustees Regular Meeting due to his affiliation with Harris County Department of Education.

B. Memorandum of Understanding with Harris County Juvenile Justice Alternative Education Program (JJAEP)

Chief Lupita Hinojosa presented information regarding a Memorandum of Understanding with Harris County Juvenile Justice Alternative Education Program (JJAEP) for the 2018-2019 academic year. The MOU would reserve two discretionary spaces for placement of students in the JJAEP who may be expelled from school for certain offenses or who are ordered to attend the JJAEP by a juvenile court. Chapter 37 of the Texas Education Code requires that HCJB establish and operate a JJAEP for youth who are expelled from the school for the offenses described in Section 37.007 (a), (d) and (e). Chapter 54 of the Texas Family Code provides that the juvenile court, at a child's disposition hearing, may order that the child attend the JJAEP.

C. Renewal of CYS (Community Youth Services) Workers Contract

Chief Lupita Hinojosa presented information regarding the renewal of the contract for Harris County Community Youth Services. The contract would allow the district to continue to provide specialized services to students and families through seven CYS workers in Spring ISD that are currently not available through district programming. These services include individual and family therapy, group therapy, access to the youth and family resource services (assessments, psychological testing, CRCG, referrals to psychiatric services), CYS Parent/Teen Survival Course (bilingual), services to runaway & homeless youth, psychological testing, and emergency shelter care at Kinder Emergency Shelter.

D. Inter-Local Agreement Between Lone Star College System and Spring Independent School District

Chief Lupita Hinojosa presented information regarding the proposed Inter-Local Agreement with Lone Star College System. The purpose of the Inter-Local Agreement is to outline the collaboration of Spring ISD and Lone Star College System on behalf of Lone Star College-North Harris in creating and operating the Spring Early College Academy (SECA).

E. Renewal of Project Lead The Way Dual Credit Memorandum of Understanding with University of Texas Tyler

Chief Lupita Hinojosa presented information regarding the renewal of the Project Lead The Way Dual Credit MOU for Dekaney, Spring, and Westfield High Schools. Spring ISD students will have access to online and on-campus courses and resources available to traditional students at UT Tyler. These courses will follow traditional university procedures in faculty selection, course content, course evaluation, transcription of credit, student grading, and student support services. Students will receive up to five college credits.

X. Chief Financial Officer

A. Taxpayer Refunds

Chief Ann Westbrook presented information regarding Taxpayer Refunds. The Board was presented with a report consisting of refunds exceeding \$500.

B. Report of Purchasing Cooperative Purchases Exceeding \$50,000

Chief Ann Westbrooks presented information regarding the Report of Purchasing Cooperative Purchases Exceeding \$50,000. The Board was presented with a report consisting of purchases exceeding \$50,000 that were made by the district through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
03/19/2018	Thomas Bus Gulf Coast GP Inc.	Purchase of Replacement Buses & Wheelchair equipped bus. **	\$2,036,910
03/19/2018	Caldwell Country Chevrolet	2018 Chevy Tahoe Police Pursuit Vehicle	\$51,755
03/29/2018	Decisioned Group, Inc.	K12 Performance Management for Administrators and IBM Cognos Software for server administration, report development, query development, dashboard development, and end user access.	\$284,000
04/06/2018	American Reading Co.	K-2 Summer School Literacy Materials	\$443,450
04/06/2018	K-12 Insight	K-12 Insight Subscription	\$125,289

*** Bond Related Expenditures*

C. Report of Agreement Renewals Exceeding \$50,000

Chief Ann Westbrooks presented information regarding the Report of Agreement Renewals Exceeding \$50,000. There were no agreement renewals to report.

D. List of Investment Brokers/Dealers

Chief Ann Westbrooks presented the Board with the list of investment brokers/dealers. The Public Funds Investment Act, Texas Government Code section 2256.025, states that the Board shall annually revise or adopt a list of qualified brokers/dealers that are authorized to engage in investment transactions with the district.

E. Request for Proposal #18-018 – Team and Club Shirts

Chief Ann Westbrooks presented the Board with information regarding Request for Proposal #18-018 – Team and Club Shirts. The RFP requested competitive sealed proposals for the purpose of identifying vendors to supply team and club shirts to support the needs of the district, in accordance with the terms, conditions, and specifications established within the RFP.

F. Request for Proposal #18-025 Paperback Classroom Books

Chief Ann Westbrooks presented the Board with information regarding Request for Proposal #18-025 Paperback Classroom Books. The RFP requested competitive sealed proposals for the purpose of identifying vendors to supply paperback classroom books to support the needs of the district, in accordance with the terms, conditions, and specifications established within the RFP.

G. Request for Proposal #18-026 – Educational Products

Chief Ann Westbrooks presented the Board with information regarding Request for Proposal #18-026 – Educational Products. The RFP identified vendors to provide educational products to the district.

H. Request for Proposal #18-028 – Middle School P.E. Uniforms

Chief Ann Westbrooks presented the Board with information regarding Request for

Proposal #18-028 – Middle School P.E. Uniforms. The RFP requested competitive sealed proposals for the purpose of identifying a vendor to provide middle school P.E. uniforms to support the needs of the district.

XI. Closed Session

President Newhouse recessed the open session at 10:38 PM for the purpose of entering into closed session pursuant to the following provisions of the Texas Open Meetings Act:


- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property
- C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee
 - 1. The Board will deliberate regarding the Superintendent's evaluation
 - 2. The Board will deliberate on employees nominated for special recognition
 - 3. The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract
 - 4. The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses
 - 5. The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, and final orders for employees on term and probationary contracts previously proposed for termination
 - 6. The Board will deliberate on recommendations for the proposed termination of employees on probationary contracts and nonrenewal of employees on term contracts, effective at the end of the contract period
- D. Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices


XII. Action on Closed Session Items

President Newhouse reconvened the open session at 11:38 PM.

XIII. Adjournment

On a motion by Trustee Gonzales, seconded by Trustee Bell, the Board unanimously adjourned the meeting at 11:38 PM.


Rhonda R. Newhouse, President


Donald Davis, Secretary